



Mentor Teacher Guidelines for CalTeach/MAST Student Interns, UC Davis

CalTeach/MAST Program

Who are CalTeach/MAST student interns?

CalTeach/MAST student interns are current UC Davis undergraduates studying in a variety of fields. In many cases, this is their first time observing/teaching in a classroom setting. They are either enrolled our lower division seminar course EDU/GEL 081 "Learning Math and Science" (elementary school), or in one of our upper division courses: EDU/GEL 181 "Teaching Science and Mathematics" (middle school), or "Teaching High School Math and Science" (EDU/GEL 183).

What is the Mentor teacher's role in the CalTeach/MAST student intern's fieldwork experience?

The mentor teacher is viewed as a partner and teaching role model in the UC Davis CalTeach MAST program. They provide university students with the opportunity to have an extended experience in a public-school classroom as they explore K-12 STEM teaching as a potential career. Student interns will begin by observing the class and move towards working with groups of students. Ultimately, we would like them to have the opportunity to deliver a lesson.

What is the fieldwork experience like?

CalTeach/MAST student interns will be in your classroom for 2 - 3 hours per week for approximately 10 weeks. While some of the time may be spent observing your teaching, we would like this to be an active experience. Interns may be asked to help students one-on-one, in small groups, or they may be asked to lead a whole class discussion, go over homework, or teach part of the lesson. Please note that interns are not district employees and therefore cannot be left alone with students, either in the classroom or on the playground.

Before fieldwork begins:

- Discuss with your intern how you will involve them in your classroom
- Share your syllabus and/or schedule for the upcoming unit or quarter
- Determine how the two of you will communicate on an ongoing basis
- Take a tour of the school and introduce your student intern to colleagues and school staff
- Let your student intern know where to sit and where to put his/her personal belongings
- Go over rules, regulations and emergency policies of the school

Evaluating student work

At the end of the quarter, you will be asked to complete an evaluate form for your CalTeach/MAST student. While most of the form is multiple choice, we especially appreciate your written comments.

Working together

During the quarter, please let us know as soon as possible if any questions or issues arise.

Course Instructors and staff:

Elementary Course Instructors (EDU/GEL 81)

Megan Bettis (mmckenzie@ucdavis.edu)

Kathlan Latimer (kathlan@aol.com)

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